



ANNUAL RETURNS

EMPLOYMENT ACT CHAPTER 160 SECTION 72 (A), (B), (C)

Reference file: (Official use only)			I.S. Classification Code: (Official use only)	
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PART A:

1	Date of Opening of the Business:	
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PART B:

1	Name of business	
2	Address & contact details	
3	Name of owner/s	
4	Business license category/categories	
5	Nature of business	

PRE- EARTHQUAKE

6	Total number of Employees (locals/foreign)	
7	Total number of Males (locals/foreign)	
8	Total number of Females (locals/foreign)	

POST-EARTHQUAKE

9	Total number of Employees (locals/foreign)	
10	Total number of Males (locals/foreign)	
11	Total number of Females (locals/foreign)	

PART C:**1. Ni-Vanuatu Citizen Employees (as of 1 January 2024)**

	Name of Employee	Position/Occupation	Work status (permanent/part-time/casual etc.)	Minimum Wages/Hourly rate	Salary per forth night	Salary per month	Male/Female
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

16							
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*attach additional table pages if required

PART D:

2. Non-Citizen Employees (as of 1 January 2024)

	Name of Employee	Position/Occupation	Visa Category (Work permit/special category/exempt)	Salary per forth night	Salary per month	Nationality	Male/Female
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							

14							
15							
16							

*attach additional table pages if required

DECENT WORK FOR ALL | UN TRAVAIL DÉCENT POUR TOUS

KUMUL HIGHWAY STREET